

To apply for membership please follow the steps below. We look forward to seeing you soon.

1. Please complete the information below. For Joint membership write both names, mobile numbers and email addresses (use two forms if that's easier). For Junior or Special Educational Needs (SEN) membership write the name of the person only then add the contact details of a parent/guardian/carer.
2. Pay online by bank transfer (preferred), or in-person using a contactless card at a meeting.
3. Please bring the completed form to a meeting and hand it to the treasurer, or scan it and email it to [treasurer@thatchamphotoclub.com](mailto:treasurer@thatchamphotoclub.com).

<b>Name:</b>	
<b>Address:</b> (incl. postcode)	
<b>Home Telephone:</b> (optional)	
<b>Mobile:</b> (preferred)	
<b>Email:</b>	

## PAYMENT

Please circle the membership type required and tick your payment method. The fees shown are for a full year's membership from January to December 2022. If you join between those months, the fees will be charged on a pro rata basis. Please send an email to [treasurer@thatchamphotoclub.com](mailto:treasurer@thatchamphotoclub.com) to agree the amount due.

Single            £65

Joint             £98

Junior / SEN    £20

Bank Transfer

Contactless

### Membership Types

Single Membership is defined as one adult (18+).

Joint Membership is defined as two adults (18+) living at the same address.

Junior Membership is defined as one person under the age of 18.

SEN is defined as an adult diagnosed with Special Educational Needs.

### Bank Details

To pay by bank transfer, the club's account details are:

Bank:             Barclays, Thatcham Branch

Sort Code:       20-59-14

Account:         2017 7598

Name:             Thatcham Photographic Club

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

By signing this document, I give consent for Thatcham Photographic Club to store and use my personal information as described on Page 2 of this document.

## **DATA PRIVACY**

The Data Protection Act 2018 is the UK's implementation of the General Data Protection Regulation (GDPR). It defines the rules governing how organisations may collect, store, and use personal data about individuals.

By the definitions set forth, Thatcham Photographic Club (TPC) is a data controller on behalf of its membership.

### **Information**

The main information held about members includes their name, address, email address and telephone numbers. In addition, attendance information is collected and consolidated into spreadsheets via paper, email and online forms for club activities, events and meetings. Banking and other sensitive personal information is not stored by the Club. Each member may review, update, or request deletion of their information on application to the Treasurer at the following email address: [treasurer@thatchamphotoclub.com](mailto:treasurer@thatchamphotoclub.com)

TPC may also hold personal information about anyone who has been in contact with the Club in the past. This information may be used to contact individuals for the purpose of conducting and promoting the Club's general activities.

### **Purpose**

TPC collects and uses personal information for the following purposes:

- To contact members about Club related meetings, events and activities.
- To request payment of annual fees
- To circulate newsletters or other material deemed to be of interest to members.

TPC does not share personal information with other members, companies or organisations without explicit consent.

### **Accuracy**

At the beginning of each year the personal information will be sent to each member individually either on paper or in electronic format so that each member can review update or remove information as required. Proof of completion of this process will be maintained either as signed paper forms or in an electronic format.

### **Storage & Retention**

Membership records are kept securely online in cloud based storage and accessed by only those members performing tasks on behalf of the club. Other records are kept on paper and secured in locked drawers.

Records will normally be held for a minimum of 8 years. TPC may retain historical archives indefinitely as a permanent history record of the Club.

## **MEMBER CODE OF BEHAVIOUR**

To ensure the club offers a safe place of mutual respect and friendly cooperation, and to help preserve the reputation of the Club within the community, all members are expected to observe our code of behaviour which is published on our website at: [www.thatchamphotoclub.com/code-of-behaviour](http://www.thatchamphotoclub.com/code-of-behaviour)

## **PUBLIC PHOTOGRAPHY**

Under the Data Protection Act 2018 photographs and electronic images are classified as personal data where the person is recognisable and could be identified. This means that the storage and usage of such an image is protected by the individual's data privacy rights.

To help our members keep the spontaneity of their photographs whilst remaining inside the data protection law, we ask that they follow our guidelines on public photography published on our website at: [www.thatchamphotoclub.com/legal-info](http://www.thatchamphotoclub.com/legal-info)